

ST PETERS BADMINTON CLUB CONSTITUTION

(Last revised August 2018)

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1. NAME

The Club shall be called 'St Peters Badminton Club'.

2. OBJECTIVES

The objectives of the Club shall be:

- to provide facilities for the playing of the game of badminton.
- to promote and encourage the game of badminton enabling visitors and players at all levels to join and utilise the Club's facilities.
- to organise and form teams to play competitive badminton in the Wirral and other County leagues as deemed appropriate by the Club Committee.
- to provide social and other recreational events for its members.

3. MEMBERSHIP

The Club shall consist of the following classes of members:

a. ADULT MEMBERS

Adult members are those of 18 years and over who have been elected in accordance with the Rules and who shall pay the current Club membership and match fees as set by the Club Committee.

b. JUNIOR MEMBERS

Junior members are those under the age of 18 years at the start of the opening night of Club Season and who pay the current Club membership and match fees as set by the Club Committee.

Junior members have the same privileges as other members EXCEPT the right to vote at General Meetings.

c. STUDENT MEMBERS

Special subscriptions are available to students under the age of 25 demonstrating they are involved in full time education.

d. COUNTRY MEMBERS

Country members are those who have not been elected in accordance with the Rules but who, by reason of their residence/work commitment, are not able to enjoy frequent use of the Club's facilities. Upon application, the Committee (at its own discretion) may vary the terms and accept a reduced annual membership fee.

e. PREMIER LEAGUE CLUB MEMBERSHIP (amendment June 2013)

The Club Committee confirmed that St Peters Badminton Club will continue to provide a team in the Wirral Badminton League's (WBL) Premier division, subject to approval at the Club's AGM or EGM. The team will abide by the rules and regulations as laid down in the WBL rule book and by appropriate rules as laid down within this constitution. The team will be coordinated and run by Club member Steve Brown. Membership fees for players registered for this team or who play for them under the "playing up" rule (as determined by the WBL rule book) will be agreed by Steve Brown with those players duly elected and registered to play as St Peters Badminton Club Premier Club Players representing St Peters Badminton Club and therefore subject to the same regulations as laid down in the Club constitution.

f. HONORARY MEMBERS

The Committee shall have the power to elect a member as an Honorary member of the Club without payment of any further annual subscription or any person who is not a member of the Club without payment of any entrance fee or annual subscription, who, in the opinion of the Committee, has rendered services to the Club or to the game of Badminton.

4. MEMBERSHIP FEES

The annual membership fees are due by 31st October of each year. Arrangements may be made to pay the subscription in instalments.

Any member failing to pay subscriptions by the 31st October shall be subject, at the discretion of the Club Committee, to pay an increased fee duly determined at the Club AGM. Continual failure to pay the Club membership fee may lead to termination of Club Membership. The Club will seek guidance from the WBL/County in terms of allowing players to continue playing competitive badminton with such a debt outstanding. A player may, at the discretion of the Committee and upon payment of all arrears of Club fees, be re-admitted to membership.

5. CLUB PAYABLE FEES (amended 2018)

The Club is committed to pay fees under the rules and regulations as laid out through its affiliation to the Wirral Badminton League, Cheshire County Badminton Association and Badminton England. The Club is also bound by the terms and conditions of fees payable under its current hall hire arrangement with Birkenhead High School Academy.

Our annual fees will consist as follows:

- Annual League membership fee payable to Wirral Badminton League.
- Annual Team fee per team entered into the Wirral Badminton League.
- Cheshire County affiliation fee – as determined by Cheshire County BA and payable in conjunction with the Player costs as deemed by Badminton England.
- Badminton England Player Fee – payment made to Badminton England depending on type of player fee required.
- Club membership fee – payable to Badminton England and determined by the number of registered Club players at the Club.
- Hall Hire Fees – payable to BHSA under the terms of the Hire arrangement with the School.

The Club membership fee payable to Badminton England is determined by the number of players registered to the Club. It was agreed at the 2018 AGM to ensure that the Club paid an appropriate proportion of those registered and playing under the name of St Peters at BHSA and those players representing and playing under the name of St Peters Badminton Club in the Premier Division at County Offices.

6. PLAYER MEMBERSHIP APPLICATION

All members must complete a Membership Form. These forms will be kept and used in conjunction with terms laid out under Rule 18 of this constitution.

Upon payment of the membership fee, the member shall be entitled to all the privileges thereof and be bound by all the Rules and Bye Laws of the Club.

7. RESIGNATIONS

A Club member will continue to be deemed a Club Member for the following season unless notice of resignation of membership is given to the Club Secretary by 31st October. Club players registered to play in matches will continue to be registered for their appropriate team unless notice of resignation or transfer of Club request (i.e. to allow players to play for another club that does not conflict with the Playing rules and regulations as laid out by the WBL) by 31st October.

8. MISCONDUCT

It shall be the duty of the Committee if, at any time, they shall be of the opinion that any member has offended against the Rules of the Club or has been guilty of conduct rendering the member unfit to be a member, or invite, by letter, any such person to withdraw from the Club within the time specified in such letter.

In default of such withdrawal the Committee shall have the power to expel the member, but before so doing, the Hon. Secretary shall give the person 14 days' notice to inform the member of the complaints made.

No member shall be expelled without first having had an opportunity of appearing before the Committee and answering the complaints made nor unless at least two-thirds of the Full Committee vote in favour of the expulsion.

9. THE COMMITTEE

The Club shall be managed by a Committee consisting of:

Club Chair, League Secretary, Treasurer, Match Secretary, Social Secretary. The Officers will be elected annually for one year and are eligible for re-election.

10. OCCASIONAL VACANCIES ON THE COMMITTEE

The Committee shall have the power to fill occasional vacancies by appointing officials/members who shall then hold office until the next Annual General Meeting. Such officials will have voting rights.

11. ANNUAL GENERAL MEETING

The A.G.M. of the Club shall be held between April and June at a date and time fixed by the Committee, for the following purposes:

- to receive and approve a statement from the Chairman of the Committee.
- to receive and if approved to adopt a statement of the Club's accounts.
- to consider and if approved to adopt any alteration to the Club Rules as laid out in the Constitution.
- to elect the officers and members of the Committee.
- to consider and if approved to adopt any proposals of which notice has been given, in writing, to the Club. Chair at least 28 days before the Meeting.

12. NOTICE OF GENERAL MEETING

Members shall be given at least 14 days' notice of any General or Extraordinary meeting together with the Agenda.

12A – NOTICE OF WINDING UP

Should St Peters Badminton Club no longer be viable an Extraordinary General meeting will be held. If it is deemed that the Club's accounts need to be wound up then any residual funds, after all creditors have been satisfied, shall be equitably distributed to those members registered with subscriptions paid to the Club at the commencement of the last playing season.

13. THE CLUB CHAIR

At all General Meetings of the Club, the Chairman or in his absence a duly nominated member of the committee, shall take the Chair. Every member present and entitled to vote shall have one vote and in the case of equality of voting the Chairman shall have a second or casting vote.

14. BYE LAWS

The Committee may, from time to time, make, vary or revoke Bye Laws not inconsistent with these Rules for the regulation of the internal affairs of the Club and the conduct of the members. All Bye Laws shall be binding on members until revoked by the Committee or set aside by a General Meeting of the Club.

15. ALTERATION OF THE RULES

The Committee shall have the power to alter the rules, but no such alteration shall take effect until the same has been confirmed at the Annual General Meeting or at such General Meeting called for that purpose. Any member wishing to make a new rule or alter an existing Rule of the Club, must submit a proposal, in writing, duly seconded, to the Chair before 31st March for the following Annual General Meeting.

16. CHILD PROTECTION (amended 2014)

The Club aims to create an enjoyable environment for all juniors who wish to play badminton and use the social and other recreational facilities. The Club emphasizes that young people have the right to be safe, secure and free from threat.

The Club acknowledges that young people have the right to be treated with respect and for their concerns to be listened to and acted upon.

The Club has procedures in place to help any young person who requests help and support on a confidential basis, in issues relating to Child Protection.

The Club will ensure that all coaches hold a relevant BA of E (EDIT: now Badminton England) Coaching award and abide by Badminton England's (BE) Code of Ethics and Code of Conduct.

The Club will ensure that any Club coach, members or volunteers working with young people adopt and abide by the BE's Child Protection Policy and Procedures.

The Club will appoint a Child Protection Officer who will be responsible for ensuring the Club's Child Protection Policy and Procedures are kept up-to-date and followed by everybody associated with the Club.

The Club's President and Vice President will take specific responsibility for young people within the Club.

17. EQUAL OPPORTUNITIES

The Club is committed to ensuring that equality is incorporated across all aspects of its activities.

The Club respects the rights, dignity, and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social economic status.

The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

The Club will deal with any incidence of discriminatory seriously in accordance with rule 7 Misconduct.

18. DATA PROTECTION POLICY (Amended 2017 – to incorporate GDPR)

The Club is committed to ensuring that it complies with the Data Protection laws at all times.

In accordance with these laws, personal data on Club members may only be held electronically and/or on paper by authorised committee members to enable them to manage the membership, team selection and other procedures authorised by the Committee.

The Club will provide selected members' details to St Peters Badminton Club, Badminton England and any other organisation designated by the Committee as required, ensuring it is only provided on the basis that these organisations have a suitable and consistent Data Protection Policy.

The Club will ensure all data is fully maintained and up-to-date and ensure any member's request for non-disclosure is respected at all times.

The Club will communicate with members where appropriate using their latest address held or electronically by email address, if available and authorised for usage. These contact details will also be supplied to authorised organisations assuming the same authorisation criteria.

19. CODE OF CONDUCT FOR CLUB MEMBERS

Please help St Peters Badminton Club provide an atmosphere and culture that encourages fair play and promotes our sport.

St Peters Badminton Club is fully committed to providing a suitable environment for everyone to enjoy the game of badminton. The Club believes that it is important that members, coaches, administrators and parents associated with the Club should, at all times, show respect and be encouraged to be open in sharing any concerns or complaints they may have about any aspect of the Club with the Chair or committee of the Club.

As a member of the Club you are expected to abide by the following code of conduct:

- All members must play within the laws of the game and respect all Club officials and their decisions.
- All members must follow the rules of the Club at all times.
- All members must show respect for other players in the Club and opponents.
- All members should keep to agreed times for matches and competitions, and inform the appropriate person in advance if they are going to be late.
- If having been selected for a competition or match, a member is required to withdraw, they must inform the appropriate person immediately.

- All members must wear appropriate badminton sports clothing for club sessions, matches and competitions.
- All members must pay any membership, match or tournament fees promptly or by the due date.
- Members are not permitted to smoke, consume alcohol or drugs of any kind on the Club premises or whilst representing the Club.
- Members should not make defamatory remarks about the Club or the organisation of the Club to other members or members of other clubs.
- Members should attend regular club nights and be willing to play within the spirit of the Club night if attending a lower standard night.
- Members should not swear or shout excessively during play.
- Members should adhere to the rules and regulations of the facilities used (BHSA/County Sports offices) given under the terms and conditions of hire as provided to the club by those named.
- Respect the rules of the Club yourself.
- Respect the rules the game, and play within them.
- Value fair play and accept the judgement of Club officials and other players.
- Recognise good performance, not just results.

ST PETERS BADMINTON CLUB - BYE LAWS

1. MEMBERSHIP AND MATCH FEES

As determined by the Club Committee and to be paid as detailed under the rules of this constitution.

2. VISITORS/VISITOR FEES

Visitor fees are payable by visitors in accordance with the fees as determined by the committee at the AGM. A first visit is free of charge to a visitor. Subsequent visits are chargeable under the categories of Adult/Junior or Student. Visitors are required to sign in to the visitor log book on every visit. Under the terms of the current BE Insurance scheme a maximum of 6 visits to the club are allowed before a Club membership is due to be paid. Club visitors are not eligible to play in competitive matches for the Club until becoming a Full member of the Club. Visitors shall abide by the same code of conduct for Full members as laid out in the Club's constitution.

3. USE OF COURTS

- Club Night - Playing time on the courts must be equally shared. When all the courts are in use or other members are waiting to play, neither singles nor consecutive games may be played.
- On Club Nights where the number of players consistently outnumbers the available court space a 'Board' system for arranging games will operate.
- Match Night – Where a match is being played the Club will reserve a minimum of 2 courts to play said match and may, at its discretion, use further courts dependent on time availability.

4. MATCHES AND TOURNAMENTS.

The Committee shall have the power to make arrangements for the holding of matches, exhibitions, tournaments and competitions and to impose a charge for the admission of members of the Club and non-members, and to reserve courts, as may be required on any occasion as the Committee, in their discretion, think proper.

5. TEAM SELECTION

Initially, all members of the Club Committee shall be responsible for selecting and registering players under the rules laid out by the WBL. Thereafter, the Captain of a team (as appointed at the Club AGM), may make changes to their team as appropriate. The Premier Division team will be selected by Steve Brown. All players needing to be registered by the Premier Division team must be communicated to the Club Chair before the first game of a new season with and additions or deletions being communicated as appropriate during the season.

6. PLAYER ATTIRE

No member or visitor shall be allowed on the courts unless suitably attired. Appropriate sportswear must always be worn together with suitable footwear, i.e. non-marking badminton shoes without heels.

7. HALL USE

The Committee shall have the power to hire out the Hall to other clubs when feasible, ensuring that wherever possible it does not impact Club nights.

The Committee shall have the power to cancel Club Nights where it is justifiably uneconomic to run a Club Night session e.g. due to a very low expected turn out of Club night players. Advance notice of such action will be announced to all Club members via appropriate communication methods.

8. SHUTTLECOCKS

Shuttlecocks are supplied by the Club. The Club will seek to ensure that we obtain a balance between best possible price and quality of the shuttlecocks we use.

9. VACATING THE BADMINTON HALL

Please ensure that games and matches are finished by the finish time as published by the Club. The last member to leave the Badminton Hall premises must ensure that the area is as clean and tidy as found. Badminton posts are left in situation for the School caretaker to put away.

10. LOST/LEFT PROPERTY

Lost/Left property should be handed to the Club Committee Members. Details will be posted on the Club's web notice board or via email etc.